

A note from Damon....

We decided that after 8 years of the old NHFML brand it was time for a refresh. Even after 8 years people said they struggled to say "NHFML" so we've dropped the "L" – let's hope it doesn't take us all another 8 years to get used to saying NHFM! The staff engagement group were asked for their views for the new logo and colours and got a preview of the draft with positive feedback. The new brand signifies a new chapter for us as we move forward as a business. Let us know your thoughts!

With Covid cases rising again and moving into winter we are now preparing for the next phase. Please ensure that you get a flu jab when it's your time – it's so important. I'm aware a lot of staff have been working very hard covering colleagues who have had to isolate. I want to let you know that this has been noted and is much appreciated, however, you must ensure you take appropriate rest too. Please discuss with your manager if you have any concerns about your ability to do so.



Damon Kent
Managing Director, NHFM

News

NHFM Rebrand

As you can see, we have rebranded! Staff feedback was that NHFML was too hard to say and you wanted a look that was more closely aligned to the Trust's brand. We'll now be known as **Northumbria Healthcare Facilities Management** (although Northumbria Healthcare Facilities Management Ltd will remain our registered company name). A separate briefing will be circulated soon with more information.

New Website

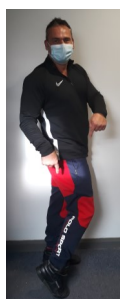
As part of our branding refresh we have developed a new website which will be launching on the **1st October**. This is to better illustrate what we do to people outside the Trust and to show potential applicants that we're a great place to work. Why not take a look and see if you can spot any familiar faces? www.nhfm.co.uk

Flu Jabs

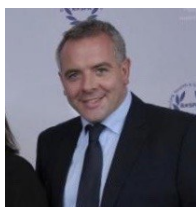
This year it is more important than ever that you stay safe and well. Look out for the Trust Comms coming soon about how you can get your jab to protect yourself, your family and patients from this deadly virus.

Ralph Lauren

Thanks to Ralph Lauren for their kind donation of clothes in recognition of our contribution during Covid, and thanks to Mark Rea for modelling his new joggers!



New Deputy Director



Welcome to Brian Cowan who has joined us as new our Deputy Director of Estates & Facilities, replacing Owen Cusack who has moved on to a project role following flexi-retirement.

National Staff Survey

In a change for this year we're going to be asking **everyone** in NHFM to complete a national staff survey instead of the usual small sample. This is because we really want to know what everyone thinks! It is also going to be done electronically via email link instead of on paper for sustainability and to reduce postage costs. If you have difficulties logging on to the

computer it is therefore really important that you contact IT or raise this with your manager now. There will be 1 main prize of a £250 voucher for someone in NHFM and 2 x £25 vouchers for 2 randomly selected people in NHFM who complete the survey in the first 2 weeks of it coming out. Be in it to win it!



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Wellbeing

Covid has affected everybody in different ways. With that in mind there is a new staff wellbeing phone line open 10am to 3pm Monday to Friday - 01670 623840.

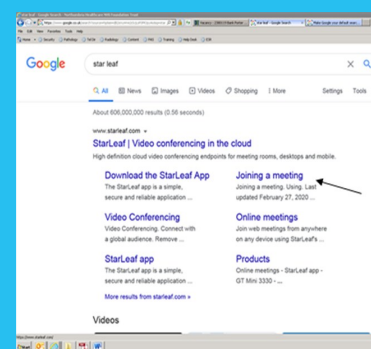
Dates for your diary

NHFM Staff Engagement Group

After a few months online, our face to face groups are restarting! These will rotate around the sites each month and staff from other sites can dial in remotely via Starleaf.

October's will take place on the **08/10/20 at 11:00, Room 3, Wansbeck**

If you want to dial in the easiest way to join is to Google "Starleaf" and click "Joining a meeting" then enter Meeting ID **4420446762**



These sessions are open to all NHFM staff and you can join from any device with a camera/ microphone (eg mobile phone/ laptop)

World Mental Health Day

10th October is World Mental Health Day. Check the staff Facebook page for how you can get involved.

Stoptober

Need help with stopping smoking? The Health and Wellbeing team will be offering specialised support throughout October.

Spotlight On...

Fay Strachan, Deputy Office Manager, Estates NSECH



How long have you worked for us?

Since January 2016 – about 6 months after NSECH opened.

What has been your biggest achievement at work?

I would say creating a system for all the maintenance contracts. It makes my life easier to be organised and I am a perfectionist with the work I do.

What does a normal day or week at work look like for you?

There is no normal day or week! My job entails so many things it is hard to know what kind of day you are about to have but I like that I am always busy and not everyday is the same.

Do you have a favourite phrase or saying?

Everything happens for a reason!

Reminders

Training

Training that expires before the 01/04/2021 needs to be done as part of your training for this year. It may still show as green on ESR. Please speak to your line manager for a guide on how to find the training.

Coronavirus updates

Please make sure you regularly access your emails in order to receive the latest news on the virus. Rules on going abroad are changing daily at the moment so if you are planning to go abroad please make sure to speak with your line manager about the correct return to work policy.

Holidays

We all need to make sure we are using our holidays to avoid burnout and so that we don't all try to squeeze them all in to the last months of the holiday year. The aim is to use 25% of your holidays every 3 months.

Dr Bike + sessions

We have partnered up with Bike4Health to run free Dr Bike sessions to make sure yours and your family's bikes are safe. The safety check will be completed for free for all staff. Check "Events" on the staff Facebook page for where and when.

Linked In - don't forget to join up and follow us!

Did you know?

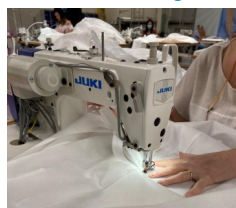
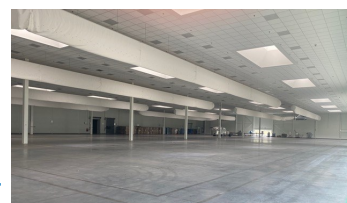
How many jobs do you think all the Estates Teams across the Trust did in August?

The person who emails improvement@nhfm.co.uk with the closest answer by 15/10/20 wins a small prize!

Feature

PPE Manufacturing and Distribution Hub

We have set up a PPE Manufacturing and Distribution Hub in order to help combat the national supply issues with PPE. We soon outgrew the temporary premises in Cramlington and moved to the former P&G site in Seaton Delaval last month. We have now made over 2 million gowns which, as well as being used in NHCT are joining the NHS Supply Chain for Trusts nationwide, and soon to private healthcare providers and care homes both in the UK and abroad. We have also started manufacturing scrubs and will soon start on masks, pillows, and theatre hoods. The factory is led by Sarah Rose (Consultant) with Sathish Sethuraman (Junior OSM), and we have hired over 40 talented staff from the local community to date. The site has huge warehouse facilities so we will be starting up a Bed Management division - cleaning, repairing and storing beds ourselves and delivering when needed. We hope to be able to offer this service to other Trusts and healthcare providers too.



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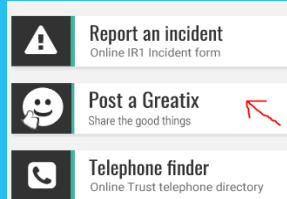
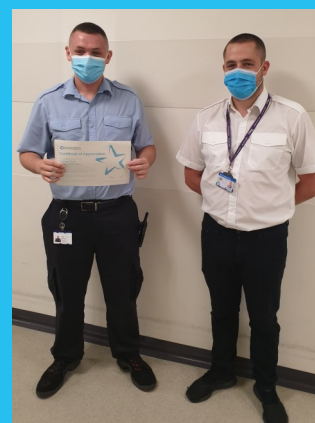
Employee of the Month!



Congratulations to Michael Scott, Porter at NSECH who was voted August's Employee of the month by the NHFM Staff engagement group. Two Greatixs!

#1 Michael has been so helpful and nothing is any trouble to him. Michael will go out of his way to help you. Whilst working in Green Zone tonight Michael was very caring and understanding whilst Green Zone was really busy with patients.

#2 Michael is so hardworking, enthusiastic and the first to help with transfers/patient care. There is never a problem to big for him and he is always happy to assist the nursing staff. He is so kind to patients and has a lovely manner. He needs to be recognised for his amazing work and he is an asset to the porters! Well done for being so class Michael.



To read them go to:

<http://intranet2.northumbria.nhs.uk/home/riskmanagement/greatix/>